

MNSHRM STATE COUNCIL EXPENSE GUIDELINES

	MNSHRM						SHRM					
			State Leadership Conference (Jan)		State Conference (Oct)		SHRM Leadership Conference (Nov)			SHRM Annual Conference	SHRM Regional Council Meetings	
Position	State Council Meeting Mileage	State Council Executive Team Meeting (Mileage, Meals, Hotels*)	Registration	Hotel Expense	Registration	Hotel Expense	Registration	Hotel Expense	Travel / Meal Expense			
<i>Executive Committee</i>												
State Director	X	X	X	X	X	X	SHRM Covers	SHRM Covers 3 nights	\$ 2,500.00	\$3,500	\$ 2,000.00	
State Director-Elect	X	X	X	X	X	X	Year 1 MNSHRM Covers / Year 2 SHRM Covers	Year 1 MNSHRM Covers / Year 2 SHRM Covers	\$2000 (includes reg. year 1)	\$3,000	\$ 2,000.00	
Immediate Past State Director	X	X	X	X	X	X						
Secretary / Treasurer	X	X	X	X	X	X						
Membership Director	X	X	X	X	X	X	SHRM Covers	SHRM Covers 2 nights	\$1000 (SHRM Covers up to \$750 travel exp.)			

** Only if full attendance at State Board Meeting in person

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												\$1500 for CLA determined yearly	
Directors													
Certification	X		X	X	X	X							
College Relations	X		X	X		**							\$2000 for Student Conf/Comp
Technology	X		X	X	X	X							
Diversity	X		X	X		**							
Foundation	X		X	X		**							
Legal Counsel	X		X	X		**							
Legislative	X		X	X		**							\$750 Legislative Conf
Membership Liasion	X		X	X		**							
Professional Development	X		X	X		**							
State Conference	X		X	X	X	X							
Workforce Readiness	X		X	X		**							
Chapters													
Chapter President	X		X	X		**	SHRM Covers	SHRM Covers 2 nights/3 nights for 100% Chapter	Chapter Resp.				
President -Elect			X	X									
Membership Chair			X	X									
Treasurer			X	X									
Certification Chair			X	X									
Workforce Readiness Chair			X	X									
CLA Chair			X	X									
Student Chapter Rep.			X	X									
Student Chapter Member			X	X									
Volunteers													
State Conference Volunteer Chair					X	X							
State Conference Facilities Chair					X	X							
Past State Council Directors					X								

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