

1816 W. St. Germain Street St. Cloud, MN 56301 Phone: (320) 253-4050

Email: cindi@anconvention.com

Fax: (320) 253-3324

## **RENTAL ORDER**

SHOW NAME: #4040 MN SHRM Conf.

Compa	Company Name					Booth #			
Street Address						Phone #			
City						_ State	Zip		
Taxable Tax Exempt				If tax exempt, please enclose copy of tax exempt certificate					
			P.O. #					_	
	(print name)			(signature)					
Qty	Description	Advance Price	Floor Price	Total	Qty	Description	Advance Price	Floor Price	Total
	Display Tables - S	kirted				Carpeting Subject t	to availability; indicate 1st & 2	nd choice	
	4' 24"W x 30"H	45.20	53.70			Gray	Black Bl		
	6' 24"W x 30"H	52.20	62.20			Burgundy	Red		
	8' 24"W x 30"H	60.70	72.20			8' x 10'	68.50	82.00	
	Blue Gray Teal Red	Burgundy	White			8' x 20'	137.00	164.00	
	4' 24"W x 42"H	Green <b>55.70</b>	Black <b>67.70</b>			10' x 10'	94.00		
	6' 24"W x 42"H	58.20	70.70			10' x 20'	171.00	205.00	
	8' 24"W x 42"H	71.70	83.70			<b>Carpet Cleaning</b>	(Vacuuming)		
	Blue Gray	Burgundy	White				w (30¢ per sq. ft.)		
	Teal Red	Green	Black			Daily x # of days		-	
	Display Tables - U	nskirted				Daily XII of days	(200 poi oq. iii)	-	
	4' 24"W x 30"H	23.20	30.20			Audio Visual Eq			
	6' 24"W x 30"H	26.70	33.20			LCD Projector (4		300.00	
	8' 24"W x 30"H	28.70	35.20			Wireless/Handhe Tri-Pod Screen (		50.00	
	4' 24"W x 42"H	27.70	33.20				,		
	6' 24"W x 42"H	30.20	38.70						
	8' 24"W x 42"H	32.70	40.70			30" Plasma LCD			
	<b>Draped Table Rise</b>					40" Plasma LCD	Monitor		
	4' 12"W x 12"H	19.70	24.20			Mixer - 4 or 8 Ch		25.00	
	6' 12"W x 12"H	24.70	31.20			Flip Chart Easel	with Pad	15.00	
	8' 12"W x 12"H	30.70	37.70						
	<u>Furnishings</u>								
	Padded Side Chair		17.20		Additio	nal Services Avai	lable		
	Folding Chair Padded High Stool	2.70 21.20	3.70 25.70				ooth Install/Dismar	ntle	
	Waste Basket	7.70	8.70		Informat	ion and prices are av	ailable; call 320-253-	4050.	
	Easel	9.70	11.70						
	30" Round Tables (								
	30"High	21.20	26.70						
	42"High	23.20	28.70						
	30" Round Tables (		44.70						
	30"High 42"High	36.20 38.20	41.70 43.70						
	4' x 8' Display Board		69.70						
		ooo	000						
	Miscellaneous				<u> </u>				
					Dov	mont vice			
			<del></del>		Fay	ment via:	Cradit Card *		
	<del></del>				Check Credit Card *				
0.14.44					* Please complete credit card authorization form				
Subtotal					Credit Card Receipt Requested:				
Sales Tax (7.625%)				☐ Yes ☐ No Thanks!					
			Total						

**PAYMENT POLICY:** Advance payment must accompany your order 5 days prior to show date to qualify for Advance Price. All orders received without payment or on show site will be charged Floor Price. All rentals subject to 6.875% MN sales tax & any applicable local taxes.



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## **Credit Card Authorization Form**

Show: # 4040 Show Name MN SHRM Conference	ence
All payment arrangements for services must be made prior to the show. A & N with payment instructions. A confirmation of the final charges will close of the show. If you have any questions, please call A & N Conven	be sent to all exhibitors after the
Booth #	
Company	
Contact	
Address	
City State	Zip
Phone Fax	
	utbound   Other
Credit Card Payment:	
Visa / MC / **AmEx / Disc	Exp CV Code ** Use 4 digits on front of AmEx
Cardholder Name Signature	
Card Billing Address	Zip
Send Confirmation via: □ Email	
□ Fax □ Mail to Above Address	s □ No Thanks!
Please return completed form to A & N Convent Email: <u>cindi@anconvention.com</u> or Fax: 3:	20-253-3324
Description of Services Charged (for office use only)	
□ Furniture Rental	\$
□ Freight - Inbound	\$
□ Freight - Outbound	\$
□ Freight Handling: Special Trip	\$
□ Freight Handling: Return to Warehouse Shipping Fee	\$
□ Other Services:	
Other Services:	
Subtotal:	
Sales Tax (7.625%):	
	\$(ST-3 required if tax exempt)
Date Charged: Total Charged	: \$